



STATE OF NEW HAMPSHIRE
JOINT LEGISLATIVE COMMITTEE ON ADMINISTRATIVE RULES
ROOM 219
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6312

Action Minutes

May 16, 2025

Members Present: Senators Lang, Long, and Ward, and Representatives Layon, Grote, Hakken-Phillips*, Lynn, and McGuire. (*) Indicates alternate member.

(**) Part 1, Article 28-a of the N.H. Constitution was not an issue in the Committee's discussions or decisions in this meeting.

1. The meeting was convened at 9:00 a.m. by Sen. Lang as Chair.

Members present at this time, aside from Sen. Lang, were Senators Long and Ward, and Representatives Layon, Grote, Hakken-Phillips*, and Lynn.

Sen. Lang designated Rep. Hakken-Phillips as an alternate for Rep. Schmidt, who was absent.

2. The Committee discussed the Consent Agenda. Sen. Lang removed FP 2025-47 from the Consent Agenda. The Committee then discussed the following items on the Consent Agenda:

CONSENT AGENDA

FP 2024-190	DEPARTMENT OF EMPLOYMENT SECURITY Payments in Kind Emp 302
FP 2024-191	DEPARTMENT OF EMPLOYMENT SECURITY Records to be Kept by Each Employing Unit and Each Employer Emp 303.05
FP 2024-194	DEPARTMENT OF EMPLOYMENT SECURITY Group Accounts Emp 304.03
FP 2024-197	DEPARTMENT OF EMPLOYMENT SECURITY Contributions Due and Payable Emp 402.03
FP 2024-198	DEPARTMENT OF EMPLOYMENT SECURITY Coverage of Government Units and "Non-Profit" Organizations Emp 403.01
FP 2024-201	DEPARTMENT OF EMPLOYMENT SECURITY Benefits Due Deceased Claimants Emp 502.02

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- FP 2024-202** DEPARTMENT OF EMPLOYMENT SECURITY
Basis for Computation of Annual Earnings
Emp 502.04
- FP 2024-203** DEPARTMENT OF EMPLOYMENT SECURITY
End of the School Year
Emp 503.05
- FP 2024-216** DEPARTMENT OF HEALTH AND HUMAN SERVICES
COMMISSIONER
Central Registry
He-C 6430
- FP 2024-220** DEPARTMENT OF HEALTH AND HUMAN SERVICES
FORMER DIVISION OF HUMAN SERVICES
Post Office Boxes and General Delivery Mailing Addresses
He-W 899.02
- FP 2025-2** BOARD OF EDUCATION
Educator Credentialing Fees
Ed 505.09
- FP 2025-14** BOARD OF EDUCATION
Licensure Renewal Late Filing and Fees
Ed 509.04 - Ed 509.05
- FP 2025-3** DEPARTMENT OF ENVIRONMENTAL SERVICES
AIR RELATED PROGRAMS
Other Solid Waste Incineration
Env-A 4300
- FP 2025-27** HIGHER EDUCATION COMMISSION
Higher Education Commission Organization of the Agency
Hedc 100
- FP 2025-28** HIGHER EDUCATION COMMISSION
Rules of Practice and Procedure
Hedc 200
- FP 2025-29** HIGHER EDUCATION COMMISSION
Accreditation Procedures, Closure Procedures, and Fees for Institutions of
Higher Education
Hedc 400 various
- INT 2025-5** DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
Rules of Practice and Procedure
Ncr 200
- FP 2024-179** GOVERNING BOARD OF GENETIC COUNSELORS
Initial Licensure for Genetic Counselors
Gen 300

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- FP 2024-180** GOVERNING BOARD OF GENETIC COUNSELORS
License Renewal, Reinstatement, Voluntary Surrender, and Continuing
Education Requirements for Genetic Counselors
Gen 400 various
- FP 2024-187** DEPARTMENT OF HEALTH AND HUMAN SERVICES
FORMER DIVISION OF MENTAL HEALTH AND
DEVELOPMENTAL SERVICES
Certification Standards for Developmental Services Community Residences
He-M 1001
- FP 2024-235** DEPARTMENT OF HEALTH AND HUMAN SERVICES
FORMER DIVISION OF MENTAL HEALTH AND
DEVELOPMENTAL SERVICES
Eligibility and the Process of Providing Services for Individuals with an
Acquired Brain Disorder
He-M 522
- FP 2024-192** DEPARTMENT OF EMPLOYMENT SECURITY
Mass Layoffs
Emp 303.13
- FP 2024-196** DEPARTMENT OF EMPLOYMENT SECURITY
Employer Elections to Cover Multi-State Workers
Emp 306.01
- FP 2024-199** DEPARTMENT OF EMPLOYMENT SECURITY
Restricting the Effect of RSA 282-A:16 to Professional Athletes
Emp 403.03
- FP 2024-200** DEPARTMENT OF EMPLOYMENT SECURITY
Effective Date of Claim
Emp 501.06
- FP 2024-212** BOARD OF LICENSED DIETICIANS
Continued Status
Diet 400
- FP 2024-213** DEPARTMENT OF LABOR
Elevators
Lab 1300
- FP 2024-218** DEPARTMENT OF ENVIRONMENTAL SERVICES
WATER QUALITY AND QUANTITY PROGRAMS
Standards of Design and Construction for Sewerage and Wastewater
Treatment Facilities
Env-Wq 700
- FP 2024-248** NEW HAMPSHIRE BOARD OF ACCOUNTANCY
Continued Status
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- FP 2025-24** DEPARTMENT OF HEALTH AND HUMAN SERVICES
COMMISSIONER
Operating Standards for Youth Recreation Camps and Youth Skills Camps
He-C 4003 and He-C 4004
- FP 2025-46** DEPARTMENT OF HEALTH AND HUMAN SERVICES
FORMER OFFICE OF ALCOHOL AND DRUG ABUSE PREVENTION
Voluntary Registry for Recovery Houses
He-A 305.02, He-A 305.03, He-A 305.06, and He-A 305.07
- INT 2025-6** BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS
Tanning Facilities
Bar 600
- EXRF 2025-2** DEPARTMENT OF HEALTH AND HUMAN SERVICES
FORMER DIVISION OF PUBLIC HEALTH SERVICES
Expedited Revision to the Request for Certification of Other Qualified Agency
Form
He-P 601.05

Rep. Layon moved that the Committee approve the Consent Agenda, that is, approve Final Proposals 2024-190, 2024-191, 2024-194, 2024-197, 2024-198, 2024-201, 2024-202, 2024-203, 2024-216, 2024-220, 2025-2, 2025-14, 2025-3, 2025-27, 2025-28, and 2025-29; approve Interim Rule 2025-5; and conditionally approve Final Proposals 2024-179, 2024-180, 2024-187, 2024-235, 2024-192, 2024-196, 2024-199, 2024-200, 2024-212, 2024-213, 2024-218, 2024-248, 2025-24, and 2025-46; conditionally approve Interim Rule 2025-6; and conditionally approve Expedited Revision to Form 2025-2, based on the agencies' Conditional Approval Requests or amended Conditional Approval Requests.

Rep. Lynn seconded.

Adopted.

3. The Committee discussed the minutes of the Committee meeting on April 18, 2025.

Sen. Ward moved that the minutes be approved.

Rep. Lynn seconded.

Adopted.

4. The Committee discussed Final Proposal 2024-193 from the Department of Employment Security (Contributions Due and Payable). Timothy Fischer testified on behalf of the Department. The Department made an oral conditional approval request to amend the rules.

Rep. Grote moved to conditionally approve Final Proposal 2024-193 based on the oral conditional approval request.

Rep. Lynn seconded.

Adopted.

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5. The Committee discussed Final Proposal 2024-195 from the Department of Employment Security (Posting Notices). Timothy Fischer testified on behalf of the Department.

Rep. Layon moved to waive the JLCAR deadline of June 2, 2025, and postpone Committee review of the rule until the June 20, 2025 Committee meeting, to give the Department time to clarify in rule the information that must be contained in the notices.

Rep. Lynn seconded.

Approved.

6. The Committee discussed Final Proposal 2024-237 from the Department of Safety, Commissioner (Contact Person Notification Program). Karen Schlitzer and Jessica MacFadzen testified on behalf of the Department. The Department made an oral conditional approval request to amend the rules.

Rep. McGuire arrived at the meeting during the discussion.

Rep. Layon moved to conditionally approve Final Proposal 2024-237 based on the oral conditional approval request.

Rep. Lynn seconded.

Approved.

7. The Committee discussed Final Proposal 2025-47 from the Office of Professional Licensure and Certification (Amendments to Licensure and Discipline of Regulated Professions). Chantell Wheeler testified on behalf of the Office. Rep. McGuire expressed concerns that she had heard from a number of individuals across multiple professional boards that the Universal Application used by the Office was geared towards licensees in the health related services, and as such, the application contained too many irrelevant sections, and was therefore too cumbersome for licensees under non-health related professional boards. The Office testified that they were not prepared to discuss the Universal Application, the rule having been pulled off the consent agenda, but that they would take the Committee's comments under consideration in redrafting the form.

Rep. McGuire moved to postpone Committee review of the rule until the June 20, 2025 Committee meeting, to give the Office time to work on the Universal Application.

Rep. Lynn seconded.

Adopted.

8. The Committee discussed Final Proposal 2025-48 from the Fish and Game Department (Wildlife Seasons and Rules, Licenses and Permits, and Education and Other Special Events). Dan Bergeron and Andrew Timmons testified on behalf of the Department. Weldon Bosworth, speaking on his own behalf, testified in opposition to the rule.

Rep. McGuire moved to conditionally approve the rule with the understanding that if the data indicates that the bag limits need to be amended, the Department will enter into rulemaking to amend the rules.

Rep. Lynn seconded.

Adopted.

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9. The Committee discussed Emergency Rule 14244 from the Office of Professional Licensure and Certification (Examination Fees for Licensing Related Exams Administered Under Contract). The Committee took no action.
10. The Committee discussed adjournment. By consensus, the Committee adjourned at 9:46 a.m.

The continued meeting was cancelled.